

Wee Kids Child Development I



Welcome to Our Program!

Thank you for choosing Kids and Company Wee-Kids Child Development I! This program is a licensed program by the state of Michigan. Children ranging in age from 12 months to 33 months may be enrolled in this program.

Registration:

Please be sure to return all required paperwork as soon as possible. **All paperwork and appropriate fees must be paid in order to hold your child's spot.** You must register for our programs *each year*. Registration is good for the school year only. We do not hold spots year to year. Please don't hesitate to ask if you have any

questions about this process.

Parent Handbook:

Please be sure to read our Kids and Co.

Parent Handbook.

An updated version will be available at the Open House.

There is also an additional Toddler Handbook that is included in this packet. This has very important information regarding a variety of policies we have here at Kids and Company.

Paperwork

Communication is important. Your child will have a file in the room where important paperwork (billing, office information, news from the room, etc) will be placed.

Please check your child's file daily.

Schedule Sheets:

You will be given schedule sheets monthly to indicate when you are utilizing Kids and Co. for the following month. This is a program requirement. We must know your child's schedule; **you will be billed according to your submitted schedule.**

Special points of interest:

- Kids and Co. hours are 6:30 a.m.- 6:00 p.m. \$1 per minute late fees will be assessed for late pick ups.
- Registration is good for the school year only; re-registration is required annually
- Wee Kids Child Development will begin on the first day of school for LCS
- You will receive a letter in August with the date of our Parent Orientation night. At orientation, you will be given more details regarding the classroom, what to expect, and what supplies may be necessary

Payment Procedure

Payments are due on *Fridays* for the next week of service. Accounts that become overdue will receive a warning letter. If payment is still not received, you will receive notification of your child's

last day. We cannot provide services without payment. Our payment policies must be followed or you will not be able to continue utilizing our services. We are a user funded

program that relies on the tuition of our programs to continue offering our services.

**Kids and Company
Rolland-Warner
3145 W. Genesee St.
Lapeer, MI 48446
(810) 667-2454**



www.lapeerschools.org

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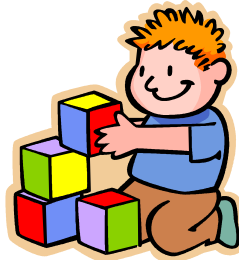
Snow Days and Delayed Starts

Snow Days

Kids and Company is open on snow days at our Rolland-Warner Early Childhood site only. Always check the Lapeer Schools website and our Facebook page for the most updated information on snow days when they occur. On rare occasions, Kids and Co. has been forced to close if the weather is severe. We will always post this information on the website or Facebook.

Scheduled Delayed Starts

If the district schedules any Delayed Starts, we will be open. You must pre-register for Delayed Starts so that we may schedule staff appropriately.



Items Needed for Wee Kids I

- All children will need a pillow, sheet, and blanket for rest time. A rest time is required by licensing for all children.
- Please provide a breakfast and lunch for your child. Kids and Co. will provide an afternoon snack.
- Extra set of clothing (label all clothing please).
- Diapers and wipes and any creams or powders that you request us to use.

Holidays/District Days Off

Wee Kids Child Development follows the LCS district calendar. For any scheduled days off or holidays, you will receive a special sign up. If you need child care on that specified day, you must sign him/her up by the deadline stated on the sign up. We are only open if we receive enough children to provide care. Child care for scheduled district days off will be provided at Rolland-Warner.

Any special sign ups for child care will be located in your child's file!

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Please read the Toddler Handbook for special information regarding your child's room.